AVELLA AREA SCHOOL DISTRICT

1000 AVELLA ROAD

**AVELLA, PA 15312**

**BOARD OF EDUCATION MINUTES**

**July 16, 2014**

 The Regular Board Meeting of the Avella Area School District Board of Education was held in the Avella Jr. Sr. High School Library on Wednesday, July 16, 2014. Mr. Corey McConn, Board President, called the meeting to order at 7:00 p.m. An Executive Session was held prior to the meeting regarding personnel and negotiations. Debra Bentz, Board Secretary, held roll call and the following board members were present:

**BOARD MEMBERS**: James Cassidy, Leslie Cunningham, Jeffrey Devenney, Corey McConn, Michael Muhr, Jennifer Newman, Alex Paris, Donald Underwood

Absent: Kevin Geresti

**ADMINISTRATION**: Dr. Janell Logue-Belden, Superintendent

 Laura Shola, Business Manager

 Cyril Walther, JSHS Principal

 Debra L. Bentz, Board Secretary

**OTHERS**: Rachel Lozosky, District Solicitor

 5 Visitors

#### A. GENERAL PROCEDURES

 **ROLL CALL**

**PLEDGE OF ALLEGIANCE**

#### PRESENTATIONS/RECOGNITION - None

**REQUEST TO SPEAK AT THE BOARD MEETING - None**

**VISITORS REQUEST TO SPEAK ON AGENDA ITEM - None**

**GENERAL PROCEDURE ITEMS**

**1. APPROVAL OF MINUTES *ATTACHMENT “A”***

Board Members were furnished copies of the June Regular Board Meeting Minutes.

Moved by Mr. Underwood, seconded by Mr. Paris, to approve the June Regular Board Meeting Minutes.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Muhr, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

**GENERAL PROCEDURE ITEMS**

**2. APPROVAL OF ACCOUNTS PAYABLE *ATTACHMENT “B”***

Board Members were furnished copies of the Accounts Payable for the June and July General Fund.

Moved by Mr. Underwood, seconded by Mr. Cassidy, to approve the Accounts Payable for the June and July General Fund.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

**3. FINANCIAL/BUDGET REPORTS *ATTACHMENT “C”***

**4. SOLICITOR’S REPORT *ATTACHMENT “D”***

**5. BOARD INSURANCE REPORT *No Report***

**B. NEW BUSINESS**

 **1. ATHLETIC COMMITTEE**

**a.** A discussion was held regarding the tennis program. No applicants have applied for the Head Tennis Coach position and only two students have signed to participate in the program to date.

**2. BUILDINGS & GROUNDS COMMITTEE**

 **a. Inventory Control**

Moved by Mr. Muhr, seconded by Ms. Newman, to approve the disposal of the following items:

* Compaq Computers, Room #113, Inventory #’s 00093, 00096

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

**b. Use of Facilities**

 Moved by Mr. Underwood, seconded by Mr. Devenney, to approve the following Use of School Facilities:

NAME: Avella Athletics, Inc.

PURPOSE: Youth Football Practice

PLACE: Football Field

DATES: July 15 – October 23, 2014

NAME: Avella Athletics, Inc.

PURPOSE: Little League Football Games

PLACE: Football Field/Booth

DATES: 2014 Season

NAME: Avella Eagles Connection

PURPOSE: Market Day Pickup

PLACE: JSHS Cafeteria

DATES: Sept. 24, Oct. 22, Nov. 19, Dec. 17, 2014

 Jan. 28, Feb. 25, March 25, April 29, May 27, 2015

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

**B. NEW BUSINESS**

**2. BUILDINGS & GROUNDS COMMITTEE**

**c.** A Buildings and Grounds Committee Meeting is scheduled July 29, 2014 at 5:45 p.m.

 **d. AIS Commercial Parts & Service**

Moved by Mr. Underwood, seconded by Mr. Muhr, to approve the AIS Commercial Parts & Service’s quote in the amount of $12,904.69 to purchase two refrigeration packages for the Elementary School.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Muhr, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **3. CURRICULUM COMMITTEE**

**a.** The Board reviewed the revised Grading Scale, board approved June 18, 2014.

 **b. Bethany College Student Teachers**

 Moved by Mr. Paris, seconded by Mr. Devenney, to approve the County and Institution of Higher Education Articles of Agreement for College Pre-Service and Student Teachers with Bethany College for the 2014-15 school year, per Attachment Curriculum “B”.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Muhr, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **c. SPHS C.A.R.E. Center**

Moved by Mr. Paris, seconded by Mr. Devenney, to approve the Referral Service Agreement Contract between the Avella Area School District and SPHS C.A.R.E. Center for the 2014-15 school year, per Attachment Curriculum “C”.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Muhr, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **d. Steel City Therapy, LLC**

Moved by Mr. Paris, seconded by Mr. Devenney, to approve the Contract between Steel City Therapy, LLC and Avella Area School District, effective September 1, 2014 through August 31, 2016, per Attachment Curriculum “D”.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **e. Dustin Henke – Tuition Student**

 Moved by Mr. Paris, seconded by Mr. Devenney, to approve Dustin Henke to attend Ft. Cherry School District’s agricultural course of study for the 2014-15 school year. Dustin Henke will be in the 12th grade for the 2014-15 school year.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

**B. NEW BUSINESS**

 **3. CURRICULUM COMMITTEE - Continued**

 **f. Brandon Jay DeGarmo – Tuition Student**

 Moved by Mr. Paris, seconded by Mr. Devenney, to approve Brandon Jay DeGarmo to attend McGuffey School District’s agricultural course of study for the 2014-15 school year. Brandon Jay DeGarmo will be in the 11th grade for the 2014-15 school year.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **g. Scarlett Shola, Tuition Student**

Moved by Mr. Paris, seconded by Mr. Devenney, to approve Scarlett Shola to be enrolled as a tuition student in the Avella Area School District for the 2014-15 school year, in accordance with the employment agreement between the District and Laura Shola, as amended. Scarlett Shola will be in the 1st grade for the 2014-15 school year.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **4. FINANCE COMMITTEE**

 **a. McLean Architects - Invoice**

Moved by Mr. Underwood, seconded by Mr. Paris, to approve McLean Architects’ invoice in the amount of $931.57 for Project #MA 1332-2, Gymnasium Bleacher Replacement at Avella JSHS, per Attachment Finance “A”

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **b. Janney Montgomery Scott**

Moved by Mr. Underwood, seconded by Mr. Paris, to appoint Janney Montgomery Scott as the Districts’ Bond Underwriter who will handle the monitoring of and any potential investment banking services pertaining to the District’s existing Series of 2010 Bonds and/or new money projects. (Motion pertains to the new “Municipal Advisors Rule” administered by the SEC which is effective 7/1/14)

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

**c.** A discussion was held regarding Trudy Roney Photography’s request of adjustment prices to school pictures. Mr. Devenney requested classroom pictures be added to the form.

**d.** Cornerstone Care Mobile Dental will be discussed at the August meeting.

**B. NEW BUSINESS**

 **5. NEGOTIATIONS COMMITTEE**

 **a. Avella Area Education Support Professionals Association Contract**

Moved by Mr. Paris, seconded by Mr. Devenney, to approve the typographical error on page 33 of the Avella Area Education Support Professionals Association Contract, per Attachment Negotiations “A”.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **6. PERSONNEL COMMITTEE**

 **a. Service Agreement 2014-15 School Year**

 Moved by Mr. McConn, seconded by Mr. Devenney, to approve the Service Agreement with NSA Security Forces, Inc. for security personnel for the 2014-15 school year, per Attachment Personnel “A” to Revised Agenda.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **b. Contracted Medical/Dental Personnel List**

 Moved by Mr. Underwood, seconded by Mr. Devenney, to approve the Contracted Medical/Dental Personnel List for the 2014-15 school year, per Attachment Personnel “B”.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

**c. Administration Raises**

Moved by Mr. Underwood, seconded by Mr. Devenney, to approve the Administrative personnel raises, effective July 1, 2014, as per contracts listed on Attachment Personnel “C”. Amounts have been budgeted and Performance Evaluations completed**.**

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

**d. Non-Union Staff Raises**

Moved by Mr. Underwood, seconded by Mr. Devenney, to approve all non-union personnel raises, effective July 1, 2014, as per Attachment Personnel “D”. Amounts have been budgeted and Performance Evaluations completed**.**

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **e. Substitute Teacher List**

Moved by Mr. Underwood, seconded by Mr. Devenney, to approve the Substitute Teacher List for the 2014-15 school year, per Attachment Personnel “E”.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

**B. NEW BUSINESS**

 **6. PERSONNEL COMMITTEE**

 **f. Substitute Support Personnel Staff List**

Moved by Mr. Underwood, seconded by Mr. Devenney, to approve the Substitute Support Personnel Staff List for the 2014-15 school year, per Attachment Personnel “F”.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **g. Margaret Marker, CAO - Retirement**

Moved by Mr. Underwood, seconded by Mr. Devenney, to accept the retirement of Margaret Marker, Central Administration Office employee, effective June 30, 2016. (Two year notice per Retirement Plan for CAO)

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **h. Michael Cutlip – Camp Laugh-a-Lot Substitute Aide**

Moved by Mr. Underwood, seconded by Mr. Devenney, to ratify Michael Cutlip as a Camp Laugh-a-Lot Program Special Education Substitute Aide, effective summer of 2014.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **i. Sarah Bogan, Spanish Teacher**

Moved by Mr. Underwood, seconded by Mr. Devenney, to approve hiring Sarah Bogan to the position of Spanish Teacher, temporary professional employee, Step1, per AEA Contract, effective August 19, 2014.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **j. Lacie Cole, Elementary Teacher**

Moved by Mr. Underwood, seconded by Mr. Devenney, to approve hiring Lacie Cole to the position of Elementary Teacher, temporary professional employee, Step1, per AEA Contract, effective August 19, 2014.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **k. Volunteers for 2014-15 School Year**

Moved by Mr. Underwood, seconded by Mr. Devenney, to approve the following volunteers for the 2014-15 school year. All clearances are on file.

 Bernice Kidwell – Elementary and JSHS

 Joyce Mankey - JSHS

 Summer Miller – Elementary Dance Team

 Charity Porbin – JSHS Band

 Marsha Walther – Elementary and JSHS

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

**B. NEW BUSINESS**

 **7. POLICIES**

 **a. Adoption/Revision of Policies**

Moved by Mr. Devenney, seconded by Mr. Cassidy to approve the adoption/revision of the following policies. (First reading was held June 18, 2014.)

* Audio and Video Recording on District-Provided Vehicles
* Anti-Suicide/Anti-Self Harm
* Attendance

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **8. SAFETY COMMITTEE**

**a.** Safety Committee Meeting is scheduled August 7, 2014 at 7:45 a.m.

**9. TECHNOLOGY COMMITTEE**

**a.** Mr. McConn reported the Technology Committee reviewed the Chromebook policies and procedures for the 2014-15 school year.

**10. TRANSPORTATION COMMITTEE**

 **a. Trapeze - Software License Agreement**

Moved by Mr. Devenney, seconded by Mr. Muhr, to approve the Software License Agreement between Trapeze and Avella Area School District, effective July 1, 2014 through June 30, 2015, per Attachment Transportation “A”.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **b. Orbit Software, Inc. – BusBoss Software Support Agreement**

Moved by Mr. Underwood, seconded by Mr. Muhr, to approve the BusBoss Software Support Agreement between Orbit Software and Avella Area School District, effective July 1, 2014 through December 31, 2014, per Attachment Transportation “B”.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 **c.** A discussion was held regarding a new contract proposal from GG&C.

**d.** A Transportation Committee Meeting is scheduled August 5, 2014 at 5:45 p.m.

**C. ADJOURNMENT**

With no further business before the Board, moved by Mr. Underwood, seconded by Ms. Newman, to adjourn the meeting at 7:44 p.m. Motion carried.

ROLL CALL: Mr. Cassidy, Ms. Cunningham, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 8-0.

 Respectfully submitted,

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 Debra L. Bentz

 Board Secretary