AVELLA AREA SCHOOL DISTRICT

1000 AVELLA ROAD

**AVELLA, PA 15312**

**BOARD OF EDUCATION MINUTES**

**November 16, 2016**

 The Regular Board Meeting of the Avella Area School District Board of Education was held in the Avella Jr. Sr. High School Library on Wednesday, November 16, 2016. Mr. Jeffrey Devenney, Board President, called the meeting to order at 7:00 p.m. An Executive Session was held prior to the meeting regarding personnel and contracts. Debra Bentz, Board Secretary, held roll call and the following board members were present:

**BOARD MEMBERS**: Karen Birdsall, Jeffrey Devenney, Tina Lengauer, Corey McConn, Michael Muhr, Jennifer Newman, Alex Paris

Absent: Leslie Cunningham, James Gagich

**ADMINISTRATION**: Cyril Walther, Superintendent

 Laura Shola, Business Manager

 Sheryl Wright-Brown, JSHS Principal

 Zachary Zebrasky, Elementary Principal

 Debra L. Bentz, Board Secretary

**OTHERS**: Barbara Graham, District Solicitor

**A. GENERAL PROCEDURES**

#####  Roll Call

 **Pledge of Allegiance**

 **Presentations/Recognitions**

1. The following students were recognized as the November Students of the Month:

 Bryn Riley – 6th Grade Student

 Glenn Lowe – 6th Grade Student

 Rebecca Spencer – Senior

 Garrett Geresti - Senior

**Request to Speak at the Board Meeting - None**

**Visitor’s Request to Speak on Agenda Items - None**

**GENERAL PROCEDURE ITEMS**

**1. APPROVAL OF MINUTES *ATTACHMENT “A”***

Board Members were furnished copies of the October 2016 Regular Board Meeting Minutes.

Moved by Mr. Muhr, seconded by Dr. Lengauer, to approve the October 2016 Regular Board Meeting Minutes.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**2. APPROVAL OF ACCOUNTS PAYABLE *ATTACHMENT “B”***

Board Members were furnished copies of the Accounts Payable for the October and November 2016 General Fund.

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Accounts Payable for the October and November 2016 General Fund.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**3. FINANCIAL/BUDGET REPORTS *ATTACHMENT “C”***

**4. SOLICITOR’S REPORT *ATTACHMENT “D”***

**5. BOARD INSURANCE REPORT *ATTACHMENT “E”***

**B. NEW BUSINESS**

**1. ATHLETIC COMMITTEE**

**a. William McKee - Boys’ Basketball Volunteer**

Moved by Mr. McConn, seconded by Mr. Paris, to approve William McKee as a volunteer to the Boys’ Basketball Program for the 2016-17 school year. All clearances are on file.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**b. Head Jr. High Wrestling Coach - Posting**

Moved by Mr. Paris, seconded by Ms. Birdsall, to approve a posting for a Head Jr. High Wrestling Coach for the 2016-17 school year.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**c. Wrestling Coaches**

Moved by Ms. Birdsall, seconded by Mr. Paris, to approve the three current wrestling coaches to fill the coaching positions in the interim of the posting and hiring of the Head Jr. High Wrestling Coach position.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

**2. BUILDINGS & GROUNDS COMMITTEE**

 **a. Use of School Facilities**

 Moved by Mr. Muhr, seconded by Dr. Lengauer, to ratify/approve the following Use of School Facilities:

NAME: Avella Girls’ Basketball Boosters

PURPOSE: 7th/8th Grade Basketball Tournament

PLACE: JSHS Gym/Cafeteria

DATE: October 29 – 30, 2016

NAME: Avella Girls’ Youth Basketball

PURPOSE: Basketball Games

PLACE: Elementary Gym

DATE: Saturdays: Dec. 3, 2016- March 15, 2017

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**3. CURRICULUM COMMITTEE**

**a. Winter Concerts**

 JSHS: December 14, 2016 at 7:00 p.m.

 Elementary: December 15, 2016 at 7:00 p.m.

 **4. FINANCE COMMITTEE**

**a. McLean Architects – Application and Certification for Payment**

Moved by Mr. McConn, seconded by Mr. Muhr, to approve the Application and Certificate for Payment to East West Manufacturing & Supply Co., Inc. in the amount of $111,978.00, per Attachment Finance “A”.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**b. McLean Architects – Application and Certification for Payment**

Moved by Mr. McConn, seconded by Mr. Muhr, to approve the Application and Certificate for Payment to Gurtner Construction Co., Inc. in the amount of $6,584.92, per Attachment Finance “B”.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**c. McLean Architects – Application and Certification for Payment**

Moved by Mr. McConn, seconded by Mr. Muhr, to approve the Application and Certificate for Payment to Rame, Inc. in the amount of $123,453.00, per Attachment Finance “C”.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

 **4. FINANCE COMMITTEE**

**d. McLean Architects – Application and Certification for Payment**

Moved by Mr. McConn, seconded by Mr. Muhr, to approve the Application and Certificate for Payment to Rame, Inc. in the amount of $42,624.00, per Attachment Finance “D”.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**e. AIU – Resolution**

Moved by Mr. McConn, seconded by Mr. Muhr, to approve the 2017 Allegheny Intermediate Unit Resolution Authorizing Participation by Avella Area School District in a Joint Purchasing Board, per Attachment Finance “E”.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**f. McLean Architects – Application and Certification for Payment**

Moved by Mr. McConn, seconded by Mr. Muhr, to approve the Application and Certificate for Payment to Merit Electrical Group, Inc. in the amount of $4,271.02, per Attachment Finance “F” to Revised Agenda.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**g. McLean Architects – Change Order**

Moved by Mr. McConn, seconded by Mr. Muhr, to ratify McLean Architect’s request for Change Order for Gurtner Construction, dated October 11, 2016, $762.00, per Attachment Finance “G” to Revised Agenda.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

 **5. NEGOTIATIONS COMMITTEE**

**a. Avella Education Association Contract**

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Collective Bargaining Agreement between the Avella Area Education Association and Avella Area School District for the years beginning September 1, 2017 and ending August 31, 2020, per Attachment Negotiations “B” to Revised Agenda.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

**6. PERSONNEL COMMITTEE**

 **a. 2016-17 Substitute Support Personnel List**

Moved by Mr. McConn, seconded by Dr. Lengauer, to ratify/approve the following to the Substitute Support Personnel List for the 2016-17 school year:

 Joanne Barth

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

 **b. 2016-17 Substitute Teacher List**

Moved by Mr. McConn, seconded by Dr. Lengauer, to ratify/approve the following to the Substitute Teacher List for the 2016-17 school year:

 Meghan Meyers

 Tara Liggett

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**c. 2016-17 Volunteer List**

Moved by Mr. McConn, seconded by Dr. Lengauer, to ratify/approve the following to the Volunteer List for the 2016-17 school year. All clearances are on file.

 Daniel Dean Dayak

 Brenda Kreig

M. Joyce Mankey

Tammy Moore

 Amanda Ruschel

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

 **d. Homebound Instruction - Posting**

Moved by Mr. McConn, seconded by Dr. Lengauer, to ratify a posting for a Homebound Instructor for a 7th Grade Student.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

 **e. Gina Graham - Homebound Instructor**

Moved by Mr. McConn, seconded by Dr. Lengauer, to approve Gina Graham as a Homebound Instructor for a 7th Grade Student.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

 **f. Homebound Instruction - Posting**

Moved by Mr. McConn, seconded by Dr. Lengauer, to ratify a posting for a Homebound Instructor for an 8th Grade Special Education Student.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

**6. PERSONNEL COMMITTEE**

 **g. Cheryl Rush - Homebound Instructor**

Moved by Mr. McConn, seconded by Dr. Lengauer, to approve Cheryl Rush as a Homebound Instructor for an 8th Grade Special Education Student.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

 **h. Jennifer Markle, Cafeteria Worker**

Moved by Mr. McConn, seconded by Dr. Lengauer, to approve Jennifer Markle’s assignment of part-time cafeteria hours to the shift of Maryanne Gordon, effective January 3, 2017, per PSEA Contract.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

 **i. Cafeteria Worker - Posting**

Moved by Mr. McConn, seconded by Dr. Lengauer, to approve a posting for a part-time cafeteria worker, 4 hours per day/180 days per year. (Jennifer Markle’s position)

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**7. POLICIES – No Report**

**8. SAFETY COMMITTEE**

**a. Safety Committee meeting scheduled December 1, 2016 at 7:45 a.m.**

 **b. Burgettstown Area School District – Emergency Operations Plan**

 Moved by Mr. Muhr, seconded by Ms. Birdsall, to approve the updated Interdistrict Emergency Support Agreement with Burgettstown Area School District, per Attachment Safety “A”.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

**9. TECHNOLOGY COMMITTEE**

**a. Technology Summary – Attachment Technology “A” to Revised Agenda**

**10. TRANSPORTATION COMMITTEE – No Report**

**EXECUTIVE SESSION**

Mr. Devenney called an Executive Session at 7:38 p.m. to discuss personnel and contract matters. The Board returned to regular session at 7:59 p.m.

Further action taken by the Board:

**a. Memorandum of Understanding – William Bertovich**

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Memorandum of Understanding between the Avella Area School District and the Avella Area Education Support Staff to recognize Mr. Bertovich’s position as a permanent part-time 9 month, weekend custodian, bargaining unit position, per Negotiations Attachment “A” to Revised Agenda.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Mr. McConn said “nay”. Motion carried 6-1.

**C. ADJOURNMENT**

With no further business before the Board, moved by Mr. McConn, seconded by Mr. Muhr, to adjourn the meeting at 8:02 p.m. Motion carried.

ROLL CALL: Ms. Birdsall, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 7-0.

 Respectfully submitted,

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 Debra L. Bentz

 Board Secretary