AVELLA AREA SCHOOL DISTRICT

1000 AVELLA ROAD

**AVELLA, PA 15312**

**BOARD OF EDUCATION MINUTES**

**March 16, 2016**

The Regular Board Meeting of the Avella Area School District Board of Education was held in the Avella Jr. Sr. High School Library on Wednesday, March 16, 2016. Mr. Jeffrey Devenney, Board President, called the meeting to order at 7:00 p.m. An Executive Session was held prior to the meeting regarding personnel and contracts. Debra Bentz, Board Secretary, held roll call and the following board members were present:

**BOARD MEMBERS**: Karen Birdsall, Leslie Cunningham, Jeffrey Devenney, James Gagich, Tina Lengauer, Michael Muhr, Alex Paris

Absent: Corey McConn, Jennifer Newman

**ADMINISTRATION**: Cyril Walther, Superintendent

Laura Shola, Business Manager

Sheryl Wright-Brown, JSHS Principal

Zachary Zebrasky, Elementary Principal

Debra L. Bentz, Board Secretary

**OTHERS**: Barbara Graham, District Solicitor

**A. GENERAL PROCEDURES**

##### Roll Call

**Pledge of Allegiance**

**Presentations/Recognitions**

1. The following students were recognized as the March Students of the Month:

Sarah Pancari - 6th Grade Student

Katelyn Frank - 6th Grade Student

Nicole Keller - Senior

Austin Checco - Senior

**Request to Speak at the Board Meeting - None**

**Visitor’s Request to Speak on Agenda Items - None**

**GENERAL PROCEDURE ITEMS**

**1. APPROVAL OF MINUTES *ATTACHMENT “A”***

Board Members were furnished copies of the February 2016 Regular Board Meeting Minutes.

Moved by Mr. Muhr, seconded by Dr. Lengauer, to approve the February 2016 Regular Board Meeting Minutes.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**2. APPROVAL OF ACCOUNTS PAYABLE *ATTACHMENT “B”***

Board Members were furnished copies of the Accounts Payable for the February and March 2016 General Fund.

Moved by Mr. Paris, seconded by Ms. Cunningham, to approve the Accounts Payable for the February and March 2016 General Fund.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**3. FINANCIAL/BUDGET REPORTS *ATTACHMENT “C”***

**4. SOLICITOR’S REPORT *ATTACHMENT “D”***

**5. BOARD INSURANCE REPORT *ATTACHMENT “E”***

**B. NEW BUSINESS**

**1. ATHLETIC COMMITTEE**

**a. Rachel Adams, Assistant Softball Coach - Resignation**

Moved by Mr. Paris, seconded by Ms. Cunningham, to accept Rachel Adam’s resignation as Assistant Softball Coach for the 2016-17 school year.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**b. Dena Simonelli, Assistant Softball Coach**

Moved by Mr. Paris, seconded by Ms. Cunningham, to approve Dena Simonelli as the Assistant Softball Coach for the 2016-17 school year.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**c. Cheerleading Handbook Revisions**

Moved by Mr. Paris, seconded by Ms. Cunningham, to approve the revisions to the Cheerleading Handbook, per Attachment Athletic “A”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

**1. ATHLETIC COMMITTEE**

**d. Assistant 7/8 Grade Football Coach**

Moved by Mr. Paris, seconded by Ms. Cunningham, to approve Greg Wargo as the Assistant 7th/8th Grade Football Coach for the 2016-17 school year.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**e. Assistant Volleyball Coach**

Moved by Mr. Paris, seconded by Ms. Cunningham, to approve Dennis O’Neil as the Assistant Volleyball Coach for the 2016-17 school year.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**f. Head Varsity Boys’ Basketball Coach - Posting**

Moved by Mr. Paris, seconded by Ms. Cunningham, to open and post the Head Varsity Boys’ Basketball Coach position (advertise if necessary) for the 2016-17 school year.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**2. BUILDINGS & GROUNDS COMMITTEE**

**a. Inventory Control**

Moved by Mr. Muhr, seconded by Ms. Birdsall, to approve Sherrill Ripley’s request to dispose of the items listed on B&G “A”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**b. Use of School Facilities**

Moved by Mr. Paris, seconded by Ms. Cunningham, to approve the following Use of School Facilities:

NAME: Cross Creek #3 Voting Board

PURPOSE: 2016 Primary Election

PLACE: High School Building

DATE: April 26, 2016

NAME: Athletics Inc.

PURPOSE: Mustang Baseball Practice

PLACE: Elementary Gym

DATE: March – April 2016

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

**3. CURRICULUM COMMITTEE**

**a. Art Club Field Trip**

Moved by Mr. Paris, seconded by Ms. Cunningham, to approve the Art Club to take a field trip to the Mattress Factory Art Gallery on April 5, 2016. All expenses will be paid by the Art Club.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**b. School Assembly**

Moved by Mr. Paris, seconded by Ms. Cunningham, to approve Randy DonGiovanni, On Point Youth Speaker, to host an assembly with the JSHS students during the week of April 25-30, 2016, per Attachment Curriculum “A”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**4. FINANCE COMMITTEE**

**a. Invoice - McLean Architects**

Moved by Mr. Paris, seconded by Ms. Birdsall, to approve McLean Architects’ invoice in the amount of $8,003.90 for Project #MA 1504-6, per Attachment Finance “A”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**b. Allegheny Safe & Lock, Inc.**

Moved by Ms. Cunningham, seconded by Mr. Gagich, to approve Allegheny Safe & Lock, Inc.’s invoice in the amount of $10,091.74 for installation and service to the high school door security system, per Attachment Finance “B”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**c. Copier Lease – De Lage Landen Public Finance, LLC**

Moved by Ms. Cunningham, seconded by Mr. Gagich, to approve a new copier lease with De Lage Landen Public Finance, LLC, effective March 2016 - March 2021, payment is $1,171.74 per month, per Attachment Finance “C”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**d. Copier Maintenance Agreement – Word Processing Services, Inc.**

Moved by Ms. Cunningham, seconded by Mr. Gagich, to approve a new copier maintenance agreement with Word Processing Services, Inc., (WPS), effective March 2016 - March 2021, payment is $1,022.19 per month, per Attachment Finance “D”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

**4. FINANCE COMMITTEE**

**e. Finance Committee Meetings are scheduled April 16, April 20 and May 22, 2016 at 5:30 p.m.**

**5. NEGOTIATIONS COMMITTEE**

1. **Negotiations Committee Meeting is scheduled April 14, 2016 at 6:00 p.m.**
2. **Additional Assistant Band Director Position - 2016-17 Season**

Moved by Mr. Gagich, seconded by Mr. Devenney, to approve an additional Assistant Band Director position for the 2016-17 school year.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**c. MOU – Additional Assistant Band Director Position**

Moved by Mr. Gagich, seconded by Mr. Devenney, to approve a Memorandum of Understanding between the Avella Area School District and the Avella Education Association regarding the elimination of the Dance Line Sponsor position for the 2016-17 school year, and compensation of said position be paid to the additional Assistant Band Director position, per Attachment Negotiations “A”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**6. PERSONNEL COMMITTEE**

**a. 2015-16 School Volunteers**

Moved by Mr. Muhr, seconded by Mr. Gagich, to approve the following to the School Volunteer List for the 2015-16 school year:

* John Latynski
* Melinda Latynski
* Clayton Rush

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**b. Cheryl Rush, Extended School Year Program Teacher**

Moved by Mr. Muhr, seconded by Mr. Gagich, to approve Cheryl Rush as the Extended School Year Program Teacher, effective Summer 2016, per AEA Contract.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**c. Extended School Year Program Special Education Aides**

Moved by Mr. Muhr, seconded by Mr. Gagich, to approve Kathy Adams, Linda Gagliani, Amy Rush, and Tonya Yuhas as Extended School Year Program Special Education Aides, effective Summer 2016.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

**6. PERSONNEL COMMITTEE**

**d. Extended School Year Program Guidance Counselor - Posting**

Moved by Mr. Muhr, seconded by Mr. Gagich, to approve a posting (advertisement if necessary) for an Extended School Year Program Guidance Counselor, 1 hour per week, effective Summer 2016, per AEA Contract.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**e. Lesa Scammell, Yearbook Sponsor - Resignation**

Moved by Mr. Muhr, seconded by Mr. Gagich, to accept the resignation of Lisa Scammell as Yearbook Sponsor for the 2015-16 school year.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**f. Yearbook Sponsor - Posting**

Moved by Mr. Muhr, seconded by Mr. Gagich, to ratify a posting (advertisement if necessary) for a Yearbook Sponsor.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**g. Natalie Frank, Yearbook Sponsor**

Moved by Mr. Muhr, seconded by Mr. Gagich, to approve Natalie Frank as the Yearbook Sponsor for the 2015-16 school year, per AEA Contract.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**h. Substitute Teacher List**

Moved by Mr. Muhr, seconded by Mr. Gagich, to approve Travis Miller to the Substitute Teacher List for the 2015-16 school year. All clearances are on file.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**i. Ashley Fedak, FMLA**

Moved by Mr. Muhr, seconded by Mr. Gagich, to approve the intermittent FMLA leave for Ashley Fedak, on or about March 17, 2016 for up to 15 days.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**j. Janet Seigfried, Full Time Aide - Furlough**

Moved by Mr. Devenney, seconded by Mr. Gagich, to approve furloughing Janet Seigfried from her full time aide position, effective June 6, 2016.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

**6. PERSONNEL COMMITTEE**

**k. Beverly Kathy Adams, Full Time Aide - Furlough**

Moved by Ms. Birdsall, seconded by Mr. Devenney to approve furloughing Beverly Kathy Adams from her full time aide position, effective June 6, 2016.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

**7. POLICIES – No Report**

**8. SAFETY COMMITTEE**

**a. Safety Committee meeting scheduled April 7, 2016 at 7:45 a.m.**

**9. TECHNOLOGY COMMITTEE – No Report**

**10. TRANSPORTATION COMMITTEE – No Report**

**C. ADJOURNMENT**

With no further business before the Board, moved by Mr. Paris, seconded by Ms. Cunningham, to adjourn the meeting at 7:29 p.m. Motion carried.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Mr. Gagich, Dr. Lengauer, Mr. Muhr and Mr. Paris said “aye”. Motion carried 7-0.

Respectfully submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Debra L. Bentz

Board Secretary