AVELLA AREA SCHOOL DISTRICT

1000 AVELLA ROAD

**AVELLA, PA 15312**

**BOARD OF EDUCATION MINUTES**

**June 19, 2013**

 The Regular Board Meeting of the Avella Area School District Board of Education was held in the Avella Jr. Sr. High School Library on Wednesday, June 19, 2013. Mr. Corey McConn, Board President, called the meeting to order at 7:00 p.m. An Executive Session was held prior to the meeting regarding personnel. Debra Bentz, Board Secretary, held roll call and the following board members were present:

**BOARD MEMBERS**: Leslie Cunningham, Jeffrey Devenney, Kevin Geresti, Corey McConn, Jennifer Newman, Alex Paris, Donald Underwood

 Absent: James Cassidy, Michael Muhr

**ADMINISTRATION**: Dr. Janell Logue-Belden, Superintendent

 Laura Shola, Business Manager

 Thomas Graham, JSHS Principal

 Debra L. Bentz, Board Secretary

**OTHERS**: Barbara Graham, District Solicitor

 7 Visitors

#### A. GENERAL PROCEDURES

 **ROLL CALL**

**PLEDGE OF ALLEGIANCE**

#### PRESENTATIONS/RECOGNITION

**REQUEST TO SPEAK AT THE BOARD MEETING**

1. Catherine Vorhes requested to speak regarding moving the voting poll from the High School to the Elementary building.

**VISITORS REQUEST TO SPEAK ON AGENDA ITEM - None**

**GENERAL PROCEDURE ITEMS**

**1. APPROVAL OF MINUTES *ATTACHMENT “A”***

Board Members were furnished copies of the Board Minutes for the May 2013 Committee of the Whole Meeting and Regular Board Meeting.

Moved by Mr. Underwood, seconded by Mr. Paris, to approve the May 2013 Committee of the Whole Meeting and Regular Board Meeting Minutes.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 6-0.

**2. APPROVAL OF ACCOUNTS PAYABLE *ATTACHMENT “B”***

Board Members were furnished copies of the Accounts Payable for the May and June 2013 General Fund.

Moved by Mr. Underwood, seconded by Mr. Paris, to approve the Accounts Payable for the May and June 2013 General Fund.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 6-0.

**3. FINANCIAL/BUDGET REPORTS *ATTACHMENT “C”***

**4. SOLICITOR’S REPORT *ATTACHMENT “D”***

**5. BOARD INSURANCE REPORT *ATTACHMENT “E”***

**B. NEW BUSINESS**

**1. ATHLETIC COMMITTEE**

 **a. Jason Fogg, Athletic Director**

Moved by Mr. Paris, seconded by Mr. Devenney, to approve Jason Fogg to receive the Athletic Director prorated payment of $416.67/month for fulfilling the Athletic Director duties for the remainder of the 2012-13 school year.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 6-0.

**b. Wrestling Tournament**

Moved by Mr. Paris, seconded by Ms. Cunningham, to approve the wrestling team to participate in the 2013 War on Shore Wrestling Tournament at the Wicomico Youth and Civic Center on December 6-7, 2013, per attachment Athletic “A”.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 6-0.

**B. NEW BUSINESS**

**1. ATHLETIC COMMITTEE - Continued**

**c. Additional Assistant Varsity Girls’ Basketball Coach**

 Moved by Mr. Underwood, seconded by Mr. Paris, to approve an additional Assistant Varsity Girls’ Basketball Coach for the 2013-14 school year.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 6-0.

 **d. 2013-14 Coaches**

 Moved by Mr. Underwood, seconded by Ms. Cunningham, to approve the following coaches for the 2013-14 school year:

 **Boys’ Basketball**

 Joseph Hough – Head Varsity Boys’ Basketball Coach

 Jack Conn – Assistant Varsity Boys’ Basketball Coach

 **Girls’ Basketball**

 James Matalik – Head Varsity Girls’ Basketball Coach

 James Morris – Assistant Varsity Girls’ Basketball Coach

 Michael Drazich – Assistant Varsity Girls’ Basketball Coach

 **Rifle**

 Jim Mounts – Head Rifle Coach

 **Volleyball – 7th/8th Grade Girls’**

 Zachary Zebrasky – Head 7th/8th Grade Girls’ Volleyball Coach

 Kelsey Cataldo – Assistant 7th/8th Grade Girls’ Volleyball Coach

 **Wrestling**

 Jeremy Allen – Head Varsity Wrestling Coach

 Jeff Kusich – Assistant Varsity Wrestling Coach

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 6-0.

 **e. Randi Kania, 7th/8th Boys’ Basketball Head Coach - Resignation**

Moved by Mr. Underwood, seconded by Ms. Cunningham, to accept the resignation of Randi Kania as the 7th/8th Grade Boys’ Basketball Head Coach, effective immediately.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 6-0.

 **f. Posting – 7th/8th Grade Boys’ Basketball Head Coach**

Moved by Mr. Underwood, seconded by Ms. Cunningham, to approve a posting for a 7th/8th Grade Boys’ Basketball Coach for the 2013-14 school year.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 6-0.

**B. NEW BUSINESS**

**1. ATHLETIC COMMITTEE - Continued**

**g.** A list of donations towards the new scoreboard was reviewed by the Board.

**h.** The following items were discussed:

* Student Request for Soccer Coop
* Pay-to-Play
* Future Student Enrollments for Baseball/Football
* Student Sport Physicals

**2. BUILDINGS & GROUNDS COMMITTEE**

**a. Inventory Control**

Moved by Mr. Underwood, seconded by Mr. Paris, to dispose of the following items listed on Attachment B&G “A” to Revised Agenda.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 6-0.

**b.** A discussion was held regarding replacing the windows in the Avella Elementary Center.

**c. Use of School Facilities**

Moved by Mr. Underwood, seconded by Ms. Newman, to approve the following Use of School Facilities:

NAME: Avella Athletics, Inc.PURPOSE: Youth Football Games and PracticesPLACE: Football Field, Weight Room, Locker Room

DATES: 2013-14 Season

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 6-0.

**d. Siemens Agreement**

Moved by Mr. Underwood, seconded by Mr. Paris, to approve the agreement with Siemens to update our existing Siemens HVAC equipment and maintain the equipment for the next three years, subject to execution of a mutually acceptable Agreement approved by the Superintendent and Solicitor. The contracted fees will be $17,000 for 2013-14, $17,500 for 2014-15, and $18,000 for 2015-16.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 6-0.

Mr. Geresti entered the meeting at 7:23 p.m.

**B. NEW BUSINESS**

 **3. CURRICULUM COMMITTEE**

 **a. Teaching Assignments**

 Moved by Mr. Underwood, seconded by Mr. Geresti, to approve the tentative teaching assignments for the JSHS and Elementary School for the 2013-14 school term. Attachment Curriculum “A”

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 **b. Bethany College Student Teachers**

 Moved by Ms. Cunningham, seconded by Mr. Paris, to approve the County and Institution of Higher Education Articles of Agreement for College Pre-Service and Student Teachers with Bethany College, per Attachment Curriculum “B”.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 **c. Washington D.C. Smithsonian Field Trip – Rescheduled Date**

Moved by Mr. Underwood, seconded by Mr. Paris, to approve the Science Club to reschedule their Washington D.C. trip to tour the Smithsonian Museum and Museum of Natural History to June 24, 2013. Chaperones (Evy Breitigan, Edward Breitigan and Lynn Clarchick) will be driving the students. Parents/Guardians must sign a waiver prepared by District Solicitor with the rescheduled date.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 **4. FINANCE COMMITTEE**

**a. 2013-2014 General Fund Budget**

Moved by Ms. Cunningham, seconded by Mr. Paris, to approve the General Fund Budget totaling $10,435,478.00, be finally adopted for the fiscal year 2013-2014, beginning July 1, 2013 and ending June 30, 2014, with millage set at 120.88 mills (0 mill increase) on real estate, $5.00 per capita tax under Section 679; $5.00 per capita tax, and one-half of one percent (1/2%) on all earned income, under Act 511. Attachment Finance “A” to Revised Agenda.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 **b. Homestead and Farmstead Resolution**

 Moved by Mr. Underwood, seconded by Mr. Geresti, to adopt the Resolution authorizing the Homestead and Farmstead Exclusion Real Estate Tax Assessment Reductions for the 2013-14 school year, per Attachment Finance “B”.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

 **4. FINANCE COMMITTEE - Continued**

 **c. Arthur J. Gallagher Risk Management Services**

 Moved by Mr. Underwood, seconded by Mr. Paris, to approve the insurance proposal between Avella Area School District and Arthur J. Gallagher Risk Management Services, effective July 1, 2013, per Attachment Finance “C”.

* Commercial Package, including School Board Liability, in the amount of $35,510
* Commercial Umbrella in the amount of $6,343
* Worker’s Compensation in the amount of $25,125

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 **d. McLean Architect Invoice for Roof Replacement Project MA-1304**

 Moved by Mr. Underwood, seconded by Mr. Paris, to approve McLean Architects’ invoice in the amount of $3,840, per Attachment Finance “D”. Amount to be paid from Capital Projects Fund.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

**e. R.A.M.E., Inc. – Approval of Change Order**

Moved by Mr. Underwood, seconded by Mr. Paris, to approve the change order for the work performed by R.A.M.E., Inc., in the adjusted amount of $6,369.02, per Attachment Finance “E” to Revised Agenda.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

**f. Breakfast/Lunch Prices Effective 2013-14 School Year**

Moved by Mr. Underwood, seconded by Ms. Cunningham, to approve:

The National School Lunch Program is requiring our District to increase prices based on our sales from the last school year

 **Breakfast** $1.10, Reduced Breakfast $.40, Adult Breakfast $1.95

 **Lunch** $2.10, Reduced Lunch $.50, Adult Lunch $2.95

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 **5. NEGOTIATIONS COMMITTEE**

 **a. Memorandum of Understanding – Color Guard Position**

Moved by Mr. Paris, seconded by Ms. Cunningham, to approve a Memorandum of Understanding splitting the Color Guard position between Alyssa Lee and Kristina Kocher for the 2013-14 school year, per Attachment Negotiations “A” to Revised Agenda.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

 **6. PERSONNEL COMMITTEE**

 **a. Postings**

Moved by Ms. Cunningham, seconded by Mr. Underwood, to approve postings of the following positions due to retirements:

 Senior Class Sponsor

 Sophomore Class Sponsor

 National Honor Society Sponsor

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

**b.** Jesse Rhoads was approved at the 5/15/2013 board meeting as the Drum Line Instructor for the 2013-14 school year. The Drum Line Instructor position will include both Marching Band and Winter Guard.

 **c. Part-Time Elementary Music Teacher Posting**

Moved by Mr. Underwood, seconded by Mr. Geresti, to approve a posting (advertisement if necessary) for a part-time Elementary Music Teacher.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Mr. McConn said “nay”. Motion carried 6-1.

 **d. Homebound Instructor - Posting**

Moved by Mr. Underwood, seconded by Mr. Paris, to approve a posting for a Homebound Instructor of a 12th Grade Student.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 **e. Kerri Bauer, JSHS Guidance Counselor - Maternity Leave**

Moved by Mr. Underwood, seconded by Mr. Geresti, to approve Kerri Bauer, JSHS Guidance Counselor’s request for maternity leave, effective on or about October 8 to November 27, 2013.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 **f. Volunteers 2013-14**

Moved by Mr. Devenney, seconded by Ms. Cunningham, to approve the following volunteers for the 2013-14 school year. All clearances are on file.

 **Band Volunteers** – Attachment Personnel “A”

 **Elementary School Volunteers** – Attachment Personnel “A”

**B. NEW BUSINESS**

 **6. PERSONNEL COMMITTEE**

 **f. Volunteers 2013-14 - Continued**

 **Junior Senior High School Volunteers**

 John Campbell

 Melissa Campbell

 Lori Muhr

 Mundorff, Genia

 Sheila Repole

 **Summer School Volunteer**

 Summer Miller

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

**g.** A contract for a new school photographer will be addressed at the July Board Meeting.

 **h. Jocelyn Gagliani, Cafeteria Worker - Resignation**

Moved by Mr. Underwood, seconded by Mr. Geresti, to approve Jocelyn Gagliani, part-time cafeteria worker’s resignation, effective immediately.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 **i. Posting – Part-Time Cafeteria Worker**

Moved by Mr. Underwood, seconded by Ms. Newman, to approve posting (advertisement if necessary) for a part-time cafeteria worker (4 hours per day/ 180 days per year).

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 **j. Jessica Davis – Chemistry/Physics Teacher**

Moved by Mr. Underwood, seconded by Mr. Paris, to hire Jessica Davis to the position of JSHS Physics/Chemistry Teacher, full time temporary professional employee, per AEA Contract, effective August 20, 2013.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 **k. Alyssa Lee, Color Guard Instructor**

Moved by Mr. Underwood, seconded by Mr. Paris, to approve Alyssa Lee as a Color Guard Instructor for the 2013-14 school year, per Memorandum of Understanding.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

 **6. PERSONNEL COMMITTEE**

 **l. Michelle Zeh, Ass’t Winter Guard Dance Team Instructor**

Moved by Mr. Underwood, seconded by Mr. Paris, to accept Michelle Zeh’s resignation as Assistant Winter Guard Dance Team Instructor, effective immediately.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 m. A Special Board Meeting is scheduled July 2, 2013 at 6:30 p.m.

**7. POLICIES**

 a. The Pay-to-Play Policy will be reviewed at the July Board Meeting.

**8. SAFETY COMMITTEE**

**a.** A Safety Committee Meeting is scheduled July 7, 2013 at 7:45 a.m.

**9. TECHNOLOGY COMMITTEE**

 **a. Intermediate Unit 1 Technology Services Contract**

 Moved by Mr. Devenney, seconded by Mr. Underwood, to approve a Contract between the Avella Area School District and the Intermediate Unit 1 for technology services for the 2013-14 school year, per Attachment Technology “A”.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 **b. Independent Contractor Agreement**

 Moved by Mr. Devenney, seconded by Mr. Underwood, to approve an Independent Contractor Agreement for Technical Services between Avella Area School District and Mr. Carl Robert Hage, to work as needed, at the rate of $22.50 per hour, per Attachment Technology “B” to Revised Agenda.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

**10. TRANSPORTATION COMMITTEE**

**a.** A letter from C.H. & D Enterprises, Inc. regarding bridge construction in Cross Creek Township was reviewed by the Board.

**C. ADJOURNMENT**

With no further business before the Board, moved by Mr. Underwood, seconded by Ms. Newman, to adjourn the meeting at 8:50 p.m. Motion carried.

ROLL CALL: Ms. Cunningham, Mr. Devenney, Mr. Geresti, Mr. McConn, Ms. Newman, Mr. Paris and Mr. Underwood said “aye”. Motion carried 7-0.

 Respectfully submitted,

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 Debra L. Bentz

 Board Secretary