AVELLA AREA SCHOOL DISTRICT

1000 AVELLA ROAD

**AVELLA, PA 15312**

**BOARD OF EDUCATION MINUTES**

**August 15, 2012**

 The Regular Board Meeting of the Avella Area School District Board of Education was held in the Avella Jr. Sr. High School Library on Wednesday, August 15, 2012. Mr. Corey McConn, Board President, called the meeting to order at 7:00 p.m. An Executive Session was held prior to the meeting regarding personnel and contracts. Debra Bentz, Board Secretary, held roll call and the following board members were present:

**BOARD MEMBERS**: James Cassidy, Jeffrey Devenney, Corey McConn, Michael Muhr, Jennifer Newman, Donald Underwood

Absent: Leslie Cunningham, Kevin Geresti, Alex Paris

**ADMINISTRATION**: Dr. Janell Logue-Belden, Superintendent

 Laura Shola, Business Manager

 Thomas Graham, JSHS Principal

 Joel Kirsch, Elementary Principal

 Debra L. Bentz, Board Secretary

**OTHERS**: Rachel Lozosky, District Solicitor

 9 Visitors

#### A. GENERAL PROCEDURES

 **ROLL CALL**

**PLEDGE OF ALLEGIANCE**

#### PRESENTATIONS/RECOGNITION - None

**REQUEST TO SPEAK AT THE BOARD MEETING**

1. Clara Zatta requested to speak regarding approval for the 7th/8th grade students to participate in cross-country.

**VISITORS REQUEST TO SPEAK ON AGENDA ITEM**

1. Debbie Knox, Second Grade Elementary Teacher, requested to speak about the vacant second grade teaching position and classroom sizes.

**GENERAL PROCEDURE ITEMS**

**1. APPROVAL OF MINUTES *ATTACHMENT “A”***

Board Members were furnished copies of the Board Minutes for the July 2012 Regular Board Meeting.

Moved by Mr. Underwood, seconded by Mr. Muhr, to approve the July 2012 Regular Board Meeting and Special Board Meeting Minutes.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**2. APPROVAL OF ACCOUNTS PAYABLE *ATTACHMENT “B”***

Board Members were furnished copies of Accounts Payable for the July and August 2012 General Fund.

Moved by Mr. Underwood, seconded by Mr. Devenney, to approve the Accounts Payable for the July and August 2012 General Fund.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**3. FINANCIAL/BUDGET REPORTS *ATTACHMENT “C”***

**4. SOLICITOR’S REPORT *ATTACHMENT “D”***

**5. BOARD INSURANCE REPORT *ATTACHMENT “E”***

**B. NEW BUSINESS**

**1. ATHLETIC COMMITTEE**

**a.** Mr. McConn, Board President, reported the Athletic Committee met with the Varsity Girls’ Basketball Coaches to address parent concerns.

 **b. 2012 -13 Coaches**

 Moved by Mr. Underwood, seconded by Mr. Cassidy, to approve the following coaches for the 2012-13 school year:

James Mounts, Head Rifle Coach

Chelsea Monkey, Assistant Varsity Volleyball Coach

Gary Rankin, Assistant Varsity Football Coach

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**c.** A discussion was held regarding the Athletic Director’s request for a contract with All American Sports Posters. The Athletic Committee will review this item.

**d.** The Board reviewed a copy of the PA Dept of Health Sudden Cardiac Arrest Education and Information documents, which was been added to the student physical packets.

**B. NEW BUSINESS**

**1. ATHLETIC COMMITTEE - Continued**

 **e. Middle School Cross-Country Team**

 Moved by Mr. Devenney, seconded by Ms. Newman, to authorize the current Cross-Country Coaches, Clara Zatta and Laura Lazzarotti, to create a Middle School Cross-Country Team.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**2. BUILDINGS & GROUNDS COMMITTEE – No Report**

 **3. CURRICULUM COMMITTEE**

**a. Western Area Career & Technology Center Students**Moved by Mr. Underwood, seconded by Mr. Muhr, to approve the 2012-13 Western Area Career & Technology Center list of students, per Attachment Curriculum “A”.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 **b. The Washington Hospital Teen Outreach Program**

Moved by Mr. Devenney, seconded by Mr. Cassidy, to approve the Agreement between the Avella Area School District and the Washington Hospital for the Teen Outreach Program for the 2012-13 school year, per Attachment Curriculum “B”.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 **c. Kennywood Day – 2012-13 School Year**

Moved by Mr. Devenney, seconded by Mr. Cassidy, to approve the Avella Area School District’s school picnic at Kennywood Park on June 17, 2013, per Agreement attached as Curriculum “C”. (Date has already been approved and is noted on 2012-13 school calendar.)

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**d. Washington Communities MH/MR Center, Inc.**Moved by Mr. Devenney, seconded by Mr. Cassidy, to approve the Operational Letter of Agreement between the Avella Area School District and the Washington Communities MH/MR Center, Inc., Mental Health Crisis Intervention Program for the 2012-13 school term. (Attachment Curriculum “D”)

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**B. NEW BUSINESS**

 **3. CURRICULUM COMMITTEE - Continued**

 **e. Washington Drug & Alcohol Commission**

Moved by Mr. Devenney, seconded by Mr. Cassidy, to approve the Letter of Agreement for Student Assistant (SAP) services between Avella Area School District and the Washington Drug and Alcohol Commission, per Attachment Curriculum “E”.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 **f. Washington Drug & Alcohol Commission – SAP Treatment Liaison**

Moved by Mr. Devenney, seconded by Mr. Cassidy, to approve the Letter of Agreement for Student Assistant (SAP) services between Avella Area School District and the Washington Drug and Alcohol Commission regarding duties of the SAP Treatment Liaison, per Attachment Curriculum “F”.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 **g. Comprehensive Planning Committee**

Moved by Mr. Underwood, seconded by Mr. Cassidy,

The Board of School Directors appoints the following to serve on the Comprehensive Planning Committee:

Parents/Local Business Representatives/Community Representatives

 1. Tina Lengauer

 2. Cyril Walther

 3. Chuck Fluharty

 4. Lori Terensky

 5. Kendall Rush

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 **4. FINANCE COMMITTEE**

 **a. Resolution**

Moved by Mr. Underwood, seconded by Mr. Cassidy, to approve the Resolution Recognizing Specific Booster Clubs as Civic and Service Associations for Purposes of Pennsylvania’s Local Option Small Games of Chance Act, per Attachment Finance “A”.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**B. NEW BUSINESS**

 **4. FINANCE COMMITTEE - Continued**

 **b. Insurance Renewals**

Moved by Mr. Underwood, seconded by Mr. Cassidy, to approve the following renewal policies through Campbell Insurance Associates:

* Student Accident from US Fire Insurance Co., effective 8/14/12
* PSBA Volunteer Insurance Certificate, effective 8/14/12

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 **5. NEGOTIATIONS COMMITTEE**

 **a. MOU – Unfair Labor Practice**

Moved by Mr. Underwood, seconded by Mr. Muhr,

It is recommended that the Board approve the attached Memorandum of Understanding with the Avella Area Education Association to resolve a pending unfair labor practice charge, as referenced therein, contingent upon the Association's approval of the same, on or before August 30, 2012. Attachment Negotiations “A”

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**6. PERSONNEL COMMITTEE**

**a. 2012-13 Substitute Teacher List**

Moved by Mr. Underwood, seconded by Mr. Cassidy, to approve the Substitute Teacher List for the 2012-13 school term. Attachment Personnel “A”

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**b. 2012-13 Substitute Custodial/Cafeteria/Aides/Secretarial List**

Moved by Mr. Underwood, seconded by Mr. Cassidy, to approve the Substitute Custodial/Cafeteria/Aides/Secretarial List for the 2012-13 school term. Attachment Personnel “B”

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 **c. Katelyn Marquis, Marching Band Color Guard Instructor Position**

Moved by Mr. Underwood, seconded by Mr. Cassidy, to approve Katelyn Marquis as the Marching Band Color Guard Instructor Position for the 2012-13 school year. All clearances are on file.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**B. NEW BUSINESS**

**6. PERSONNEL COMMITTEE - Continued**

 **d. Posting – Elementary Classroom Aide**

Moved by Mr. Underwood, seconded by Mr. Cassidy, to ratify the posting for a full time Elementary Classroom Aide.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 **e. Susan Kubacka, Full Time Elementary Classroom Aide**

Moved by Mr. Underwood, seconded by Mr. Cassidy, to approve recalling Susan Kubacka to the full time Elementary Classroom Aide vacancy, due to the reassignment of full time Elementary Classroom Aides by Administration, effective the first day of the school year, August 22, 2012.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 **f. Amy Rush, Full Time Aide Hours**

Moved by Mr. Underwood, seconded by Mr. Devenney, to approve Amy Rush’s full time aide hours to be rescheduled to 7 hours per day, due to student entering JSHS.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 **g. Posting – Part-Time Cafeteria Position**

Moved by Mr. Underwood, seconded by Mr. Cassidy, to approve a posting for a part-time (4 hour per day/180 days per year) High School Cafeteria position.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 **h. Michele Richards, Cafeteria Worker – Personal Leave of Absence**

Moved by Mr. Underwood, seconded by Mr. Cassidy, to approve Michele Richard’s request for a personal leave of absence for the 2012-13 school year.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 **i. Jocelyn Gagliani, Cafeteria Worker – Personal Leave of Absence**

Moved by Mr. Underwood, seconded by Mr. Cassidy, to approve Jocelyn Gagliani’s request for a personal leave of absence for the 2012-13 school year.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**B. NEW BUSINESS**

**6. PERSONNEL COMMITTEE - Continued**

 **j. Elementary Volunteer**

Moved by Mr. Underwood, seconded by Mr. Cassidy, to approve Crystal Ruschel as an Elementary Volunteer for the 2012-13 school year. All clearances are on file.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 **k. Second Grade Elementary Teacher Position - Discussion Item**

Moved by Mr. Devenney, seconded by Mr. Cassidy, to authorize the Superintendent to proceed with interviews for applicants who responded to the Second Grade Teacher posting.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. Muhr, and Ms. Newman said “aye”. Mr. McConn and Mr. Underwood said “nay”. Motion denied 4-2. (The Solicitor advised the Board President and Administration on August 16, 2012, this motion needed 5 votes to pass. The Board President instructed the Administration to continue with the interview process to fill the position.)

**7. POLICIES**

**a.** The September 19, 2012 Regular Board Meeting will be rescheduled to September 12, 2012.

 **b. 2012-13 Student Handbooks**

Moved by Mr. Muhr, seconded by Mr. Devenney, to approve the Elementary Center and JSHS Handbooks for the 2012-13 school year, per Attachment Policies “A”. (High School Handbook will be attached to Revised Agenda)

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**8. SAFETY COMMITTEE**

**a.** Safety Committee Meeting is scheduled September 6, 2012 at 7:45 a.m.

**9. TECHNOLOGY COMMITTEE – No Report**

**10. TRANSPORTATION COMMITTEE**

 **a. 2012-13 Bus/Van Driver List**

 Moved by Mr. Devenney, seconded by Mr. Cassidy, to approve the Bus/Van Driver List for the 2012-13 school year. (GG&C will provide updated documentation before Aug. 22, 2012.) Attachment Transportation “A”.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**B. NEW BUSINESS**

**10. TRANSPORTATION COMMITTEE - Continued**

 **b. Parent Transportation Contracts**

 Moved by Mr. Underwood, seconded by Mr. Devenney, to approve the following Parent Transportation Agreement:

1. James and Tammy Moore and the Avella Area School District to transport student to and from First Love Christian School for the 2012-2013 school year, $28.86 per day.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

**c.** A Transportation Committee Meeting will be held September 12, 2012 at 6:00 p.m.

**C. ADJOURNMENT**

With no further business before the Board, moved by Mr. Underwood, seconded by Mr. Cassidy, to adjourn the meeting at 7:51 p.m. Motion carried.

ROLL CALL: Mr. Cassidy, Mr. Devenney, Mr. McConn, Mr. Muhr, Ms. Newman, and Mr. Underwood said “aye”. Motion carried 6-0.

 Respectfully submitted,

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 Debra L. Bentz

 Board Secretary