AVELLA AREA SCHOOL DISTRICT

1000 AVELLA ROAD

**AVELLA, PA 15312**

**BOARD OF EDUCATION MINUTES**

**October 17, 2012**

 The Regular Board Meeting of the Avella Area School District Board of Education was held in the Avella Jr. Sr. High School Library on Wednesday, October 17, 2012. Mr. Corey McConn, Board President, called the meeting to order at 7:00 p.m. An Executive Session was held prior to the meeting regarding personnel and contracts. Debra Bentz, Board Secretary, held roll call and the following board members were present:

**BOARD MEMBERS**: James Cassidy (left meeting at 7:05 p.m.), Leslie Cunningham, Kevin Geresti, Corey McConn, Michael Muhr, Jennifer Newman, Alex Paris, Donald Underwood

 Absent: Jeffrey Devenney

**ADMINISTRATION**: Dr. Janell Logue-Belden, Superintendent

 Laura Shola, Business Manager

 Thomas Graham, JSHS Principal

 Joel Kirsch, Elementary Principal

 Debra L. Bentz, Board Secretary

**OTHERS**: Susan Key, District Solicitor

 14 Visitors

#### A. GENERAL PROCEDURES

 **ROLL CALL**

**PLEDGE OF ALLEGIANCE**

#### PRESENTATIONS/RECOGNITION

1. The following students were recognized as the October Students of the Month:

Geanna Samol – 6th Grade

Jenna Craig – 6th Grade

Polly Clarchick – 12th Grade Student

Brennon Wood - 12th Grade Student

2. The Superintendent’s October Progress Report was reviewed by the Board members.

3, The Class of 1997 donated a banner to the High School for use during graduation ceremonies.

**REQUEST TO SPEAK AT THE BOARD MEETING - None**

**VISITORS REQUEST TO SPEAK ON AGENDA ITEM**

1. Gary Smith, 350 Shortcut Road, Avella, PA, requested to speak regarding the Boys’ Basketball Boosters’ fundraiser with Championship Wrestling Foundation.

2. Jack Conn, Avella, PA, requested to speak regarding safety concerns of student traffic flow.

3. Amy Rush, Washington, PA, requested to speak regarding the Food Service Director position.

4. Linda Gagliani, Avella, PA, requested to speak regarding the Food Service Director position.

**GENERAL PROCEDURE ITEMS**

**1. APPROVAL OF MINUTES *ATTACHMENT “A”***

Board Members were furnished copies of the Board Minutes for the September 2012 Regular Board Meeting Minutes.

Moved by Mr. Underwood, seconded by Ms. Cunnnigham, to approve the September 2012 Regular Board Meeting Minutes.

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

**2. APPROVAL OF ACCOUNTS PAYABLE *ATTACHMENT “B”***

Board Members were furnished copies of Accounts Payable for the September and October 2012 General Fund.

Moved by Ms. Cunningham, seconded by Mr. Geresti, to approve the Accounts Payable for the September and October 2012 General Fund.

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

**3. FINANCIAL/BUDGET REPORTS *ATTACHMENT “C”***

**4. SOLICITOR’S REPORT *ATTACHMENT “D”***

**5. BOARD INSURANCE REPORT *ATTACHMENT “E”***

**B. NEW BUSINESS**

**1. ATHLETIC COMMITTEE**

 **a. College Recruiting Seminars**

Moved by Mr. Underwood, seconded by Mr. Paris, to approve Marc Kania, Athletic Director’s request, to offer a College Recruiting Seminar through Dynamic Sports, per Attachment Athletic “A”.

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

 **b. Karen Birdsall – Cross Country and Track Volunteer**

Moved by Mr. Underwood, seconded by Mr. Paris, to approve Karen Birdsall as a volunteer coach for the Cross Country and Track Teams for the 2012-13 school year. All clearances are on file.

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

**1. ATHLETIC COMMITTEE - Continued**

 **c. Boys’ Basketball Boosters – Fundraiser/Use of Facilities**

Moved by Mr. Paris, seconded by Mr. Underwood, to approve the Avella Boys’ Basketball Boosters’ request to host a Championship Wrestling Foundation fundraiser to be held on February 23 or March 2, 2013, contingent upon timely receipt of requested insurance coverage information from CWF. Attachment Athletics “B” to Revised Agenda.

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

 **d.** A discussion was held regarding security at football games.

**2. BUILDINGS & GROUNDS COMMITTEE**

 **a. Use of School Facilities**

Moved by Mr. Underwood, seconded by Mr. Muhr, to ratify/approve the following Use of School Facilities:

NAME: Girl Scouts of Western PA, Troops 50713 & 53572

PURPOSE: MeetingsPLACE: Elementary Center

DATES: 10/15/12-5/13/13 - Monthly, 6:00 p.m. - 7:30 p.m.

NAME: Alumni Cheerleaders

PURPOSE: PracticePLACE: JSHS Gym

DATES: 9/29/2012

NAME: Elementary Girls’ Intramural Basketball

PURPOSE: Intramural Practice/Games & Brownson House PracticePLACE: Elementary Gym

DATES: November 2012 – May 2013

NAME: Art Club Halloween & Fall Festival

PURPOSE: Halloween Party for Elementary/FundraiserPLACE: JSHS Cafeteria and Hall

DATES: October 30, 2012 (2:15 p.m. – 7:15 p.m.)

NAME: Cross Creek #3 Voting Board

PURPOSE: VotingPLACE: JSHS – Health Room

DATES: November 6, 2012 (6:15 a.m. – 8:00 p.m.)

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

 **3. CURRICULUM COMMITTEE**

**a. Gateway Vision**Moved by Mr. Underwood, seconded by Mr. Muhr, to approve the Service Agreement between the Avella Area School District and Gateway Vision, for the Washington County Comprehensive Tobacco Control Program (funded through the Washington County Health Partners and PA Department of Health), for the 2012-13 school year. There is no charge to the District. Attachment Curriculum “A”

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

 **4. FINANCE COMMITTEE**

 **a. Student Activity Fund**

 Moved by Mr. Muhr, seconded by Ms. Newman, to approve the 7th Grade Class of 2018’s request to establish a Student Activity Account.

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

 **b. Application and Certification of Payment #1 for Ramp Construction**

 Moved by Mr. Underwood, seconded by Mr. McConn, to approve the Application and Certification of Payment #1 for Ramp Construction in the amount of $64,800.00, per Attachment Finance “A” to Revised Agenda.

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

 **c. Application and Certification of Pymnt #1 for Plavchak Construction**

 Moved by Mr. Underwood, seconded by Ms. Cunningham, to approve the Application and Certification of Payment #1 for Plavchak Construction in the amount of $26,820.00, per Attachment Finance “B” to Revised Agenda.

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

 **5. NEGOTIATIONS COMMITTEE – No Report**

**6. PERSONNEL COMMITTEE**

 **a. Kerri Ballina Bauer JSHS Guidance Counselor**

Moved by Ms. Cunningham, seconded by Mr. Geresti, to hire Kerri Ballina Bauer to the position of JSHS Guidance Counselor, full time temporary professional employee, per AEA Contract, effective October 18, 2012.

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

**B. NEW BUSINESS**

**6. PERSONNEL COMMITTEE - Continued**

 **b. Volunteer List**

Moved by Mr. Underwood, seconded by Ms. Cunnnigham, to approve the following to the Volunteer List for the 2012-13 school year:

 Jennifer Marie Bauduin, Elementary School

 Amanda Breide, Elementary School

 Tamara Gadd, Elementary School

 Samantha Jacobs, Elementary School

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

 **c. Katelin Rita Mitchell - Homebound Instructor/Substitute Teacher**

Moved by Mr. Underwood, seconded by Mr. Paris, to approve Katelin Rita Mitchell as a Substitute Teacher for the 2012-13 school year and as a Homebound Instructor for a 12th Grade Student with Multi-Disabilities, effective upon receipt of clearances.

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

 **d. Natalya Glaum, West Liberty University Student**

Moved by Mr. Underwood, seconded by Mr. Muhr, to approve West Liberty University’s request for Natalya Glaum, WLU Student, to complete 12 hours of observation in the Junior Senior High School.

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

 **e. Laura Lazzarotti, English Teacher – Maternity Leave**

Moved by Mr. Underwood, seconded by Mr. Paris, to approve Mrs. Laura Lazzarotti’s request for maternity leave on or about October 26, 2012.

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

**f. 2012-13 Substitute Teacher List**

Moved by Ms. Cunningham, seconded by Mr. Geresti, to approve Lauren Caumo to the Substitute Teacher List for the 2012-13 school year. All clearances are on file.

 Roberta Alvarez

 Renee Bredniak

 Lauren Caumo (Mrs. Lazzarotti’s substitute while on maternity leave)

 Jaime Margaria

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

 **g.** A discussion was held regarding the Food Service Director position.

**B. NEW BUSINESS**

**7. POLICIES**

 **a. First Reading – Attachment Policies “A”**

* Electronic Transactions, Records & Signatures – Policy #832
* Instructions for Restraint Reporting Form for Special Education Students

**8. SAFETY COMMITTEE**

**a.** Safety Committee meeting is scheduled November 1, 2012 at 7:45 a.m.

**9. TECHNOLOGY COMMITTEE – No Report**

**10. TRANSPORTATION COMMITTEE – No Report**

**C. ADJOURNMENT**

With no further business before the Board, moved by Mr. Underwood, seconded by Ms. Newman, to adjourn the meeting at 7:45 p.m. Motion carried.

ROLL CALL: Ms. Cunningham, Mr. Geresti, Mr. McConn, Mr. Muhr, Ms. Newman, Mr. Paris, and Mr. Underwood said “aye”. Motion carried 7-0.

 Respectfully submitted,

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 Debra L. Bentz

 Board Secretary