**Avella Area School District**

**Safety Committee Meeting Minutes**

**Thursday, February 1, 2018 8:00 a.m.**

**I. Call to Order**

The meeting was called to order by Ms. Shola at 8:07 a.m.

**II. Roll Call**

 Cyril Walther Brian Smitsky JT Mylan

 Officer Watts Laura Shola

 Sheryl Wright-Brown Zack Zebrasky

**III. Introduction of Visitors**

**IV. Review and Approval of Minutes**

A motion was made to approve the safety committee meeting minutes from December 7, 2017 by Mr.Walther and was seconded by Mr. Mylan.

**V. Unfinished Business**

The District is still working with GG&C to update all drivers’ clearances. GG&C has been sending clearances as they are updated.

**VI. Review of Accidents**

**VII. Review of Facilities Inspections**

In the elementary, there is one cover plate missing in the copy room. Merit, Inc. was supposed to have installed all cover plates, but one was missed.

In the jr./sr. high school, classrooms on the second floor have missing tile that needs patched. Brian will install the tile.

**VIII. New Business**

Mr. Smitsky was notified by our sales rep from Steratore Sanitary Supply that OSHA requires our custodians get Hepatitis B vaccines. Ms. Shola will look into this requirement to see if it applies to school districts.

Officer Watts continues looking into a license scanner system and printer for temporary ID cards for visitors. This would replace our lanyard system.

Mr. Smitsky spoke with Mt. Pleasant Township firefighter/EMT, Ted Wolford, who requests to be invited to observe the next fire drill. The principals and Mr. Walther will schedule a fire drill and Mr. Smitsky will let Mr. Wolford know when it will take place.

Officer Watts was in contact with a security guard company called RHS Safety Consulting, comprised of retired state troopers, that could offer security services at events for the district. Ms. Shola will look into when the contract with Kellington Protection Services will expire.

Signs are needed in several areas around campus. Officer Watts is recommending we put a *Do Not Enter* sign in front of the elementary center to prevent drivers driving in front of the elementary center in the wrong direction. Also, *No Tobacco* signs need placed outside each building.

**IX. Adjournment**

The meeting was adjourned at 8:29 a.m.