AVELLA AREA SCHOOL DISTRICT

1000 AVELLA ROAD

**AVELLA, PA 15312**

**BOARD OF EDUCATION MINUTES**

**May 10, 2017**

The Regular Board Meeting of the Avella Area School District Board of Education was held in the Avella Jr. Sr. High School Library on Wednesday, May 10, 2017. Mr. Jeffrey Devenney, Board President, called the meeting to order at 7:00 p.m. An Executive Session was held prior to the meeting regarding personnel and contracts. Debra Bentz, Board Secretary, held roll call and the following board members were present:

**BOARD MEMBERS**: Karen Birdsall, Leslie Cunningham, Jeffrey Devenney, Tina Lengauer, Corey McConn, Michael Muhr, Jennifer Newman, Alex Paris

Absent: James Gagich

**ADMINISTRATION**: Cyril Walther, Superintendent

Laura Shola, Business Manager

Sheryl Wright-Brown, JSHS Principal

Zachary Zebrasky, Elementary Principal

Debra L. Bentz, Board Secretary

**OTHERS**: Rachel Lozosky, District Solicitor

**A. GENERAL PROCEDURES**

##### Roll Call

**Pledge of Allegiance**

**Presentations/Recognitions**

1. The following students were recognized as the May Students of the Month:

Hanna Brownlee – 6th Grade Student

Leif Cooper – 6th Grade Student

Autumn Dorsey - Senior

Kevin Painter – Senior

**Request to Speak at the Board Meeting - None**

**Visitor’s Request to Speak on Agenda Items - None**

**GENERAL PROCEDURE ITEMS**

**1. APPROVAL OF MINUTES *ATTACHMENT “A”***

Board Members were furnished copies of the April 2017 Regular Board Meeting Minutes.

Moved by Dr. Lengauer, seconded by Mr. McConn, to approve the April 2017 Regular Board Meeting Minutes.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**2. APPROVAL OF ACCOUNTS PAYABLE *ATTACHMENT “B”***

Board Members were furnished copies of the Accounts Payable for the April and May 2017 General Fund.

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Accounts Payable for the April and May 2017 General Fund.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**3. FINANCIAL/BUDGET REPORTS *ATTACHMENT “C”***

**4. SOLICITOR’S REPORT *ATTACHMENT “D”***

**5. BOARD INSURANCE REPORT *ATTACHMENT “E”***

**B. NEW BUSINESS**

**1. ATHLETIC COMMITTEE**

**a. Ryan Kinzler, Assistant Tennis Coach - Resignation**

Moved by Mr. McConn, seconded by Mr. Muhr, to accept the resignation of Ryan Kinzler as Assistant Tennis Coach, effective the end of 2016-17 school year.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**b. Allegheny Medical – Student Athlete Physicals**

Moved by Mr. McConn, seconded by Mr. Muhr, to approve Allegheny Medical Integrated Health Services to complete the student sport physicals for the 2017-18 school year. (Physicals will be scheduled in June, Nurse’s Office, Elementary Building)

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**2. BUILDINGS & GROUNDS COMMITTEE**

**a. Use of School Facilities**

Moved by Mr. McConn, seconded by Mr. Muhr, to approve the following Use of School Facilities pending receipt of Certificate of Insurance:

**B. NEW BUSINESS**

**2. BUILDINGS & GROUNDS COMMITTEE**

**a. Use of School Facilities - Continued**

NAME: Avella Eagles Connection

PURPOSE: School Picnic with Elf Entertainment

PLACE: Exterior of High School/West End

DATE: May 16, 2017

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**b. Inventory Control**

Moved by Mr. McConn, seconded by Mr. Muhr, to approve Greg Wargo, Network Administrator’s request to dispose of the items listed on B&G “A”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**3. CURRICULUM COMMITTEE**

**a. NHS Human Services**

Moved by Mr. McConn, seconded by Ms. Cunningham, to approve the Letter of Collaborative Agreement between Avella Area School District and the NHS Human Services for the 2017-18 school year, per Attachment Curriculum “A”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**b. Chromebooks - Procedures and Information**

Moved by Mr. McConn, seconded by Ms. Cunningham, to approve the updated Chromebook Procedures and Information for Students and Parents, per Attachment Curriculum “B”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**c. River Pediatric Therapies**

Moved by Mr. McConn, seconded by Ms. Cunningham, to approve the Proposal for Provision of Special Education Therapy Services between the Avella Area School District and River School Therapies for the 2017-18 school year, per Attachment Curriculum “C” to Revised Agenda.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**d. A discussion was held regarding a bid from the Wilson Group for Aquos Board Solutions.**

**B. NEW BUSINESS**

**4. FINANCE COMMITTEE**

**a. McLean Architects – Application and Certification for Payment**

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Application and Certificate for Payment to Gurtner Construction Co., Inc. in the amount of $5,289.69, per Attachment Finance “A”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**b. McLean Architects – Application and Certification for Payment**

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Application and Certificate for Payment to East West Manufacturing & Supply Co., Inc. in the amount of $105,182.82, per Attachment Finance “B”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**c. Western Area Career & Technology Center**

Moved by Mr. McConn, seconded by Mr. Paris, to approve the 2017-18 Western Area Career & Technology Center’s proposed budget totaling $5,732,662.00, per letter dated April 27, 2017 from Dennis McCarthy, Ph.D., Director of Vocational Education, per Attachment Finance “C”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**d. En-Net**

Moved by Mr. McConn, seconded by Mr. Paris, to approve the purchase of wireless access points from En-Net in the amount of $15,162.75. The purchase is being applied for through the E-Rate 2017-18 funding year. Attachment Finance “D”

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**e. Scanlon Fiber Optics, LLC**

Moved by Mr. McConn, seconded by Mr. Paris, to approve the proposal for fiber optic installation, termination, and testing with Scanlon Fiber Optics, LLC for the 2017-18 school year, for a total cost of $11,459.75. The purchase is being applied for through the 2017-18 E-Rate funding year. Attachment Finance “E”

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**f. Request for Proposal – Guaranteed Energy Savings Contract**

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Request for Proposal – Guaranteed Energy Saving Contract, per Attachment Finance “F” to Revised Agenda.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**B. NEW BUSINESS**

**4. FINANCE COMMITTEE**

**g. Request for Proposal - Advertisement**

Moved by Mr. McConn, seconded by Mr. Paris, to approve the advertisement of a Request for Proposal for a Guaranteed Energy Savings Contract, per Attachment Finance “G” to Revised Agenda.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**h. Business Manager – Renewal Bond**

Moved by Mr. McConn, seconded by Mr. Paris, to approve the renewal bond of Laura Shola, Business Manager, setting bond at $100,000, to begin July 1, 2017 through June 30, 2018, according to PA School Code Section 404.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**i. Board Treasurer – Renewal Bond**

Moved by Mr. McConn, seconded by Mr. Paris, to appoint Jennifer Newman as Board Treasurer for one year beginning July 1, 2017 through June 30, 2018, according to PA School Code Section 404, setting bond at $50,000.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**j. Board Secretary – Renewal Bond**

Moved by Mr. McConn, seconded by Mr. Paris, to renew the bond for Debra Bentz as Board Secretary, at $50,000, to begin July 1, 2017 through June 30, 2018, according to PA School Code Section 404.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**k. Finance Committee Meetings are scheduled:**

* **5/10/17 – 5:30 p.m.**
* **6/7/17 – 5:30 p.m.**
* **6/21/17 – 5:30 p.m.**

**l. 2017-2018 Proposed Budget**

Moved by Mr. McConn, seconded by Mr. Devenney, to approve the proposed budget in the amount of $10,661,230.00, for the fiscal year 2017-2018 and set the millage at 10.36 mills. Attachment Finance “H” to Revised Agenda.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**B. NEW BUSINESS**

**5. NEGOTIATIONS COMMITTEE**

**a. Grievance**

Moved by Mr. McConn, seconded by Mr. Devenney, to deny Grievance #16-17-03 as stated, as filed by the Education Support Professional Association, but to resolve it in accordance with the terms of the draft letter agreement.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**6. PERSONNEL COMMITTEE**

**a. Intermediate Unit 1 - Emergency Substitute Program**

Moved by Mr. McConn, seconded by Mr. Paris, to approve the Commitment Form for the Emergency Substitute Program coordinated by the Intermediate Unit 1 for the 2017-18 school year, per Attachment Personnel “A”.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**b. School Volunteer List**

Moved by Mr. McConn, seconded by Mr. Paris, to approve the following to the School Volunteer List for the 2016-17 school year.

* Adrianna Dana
* Edward Powers
* Tina Powers
* David Stets

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**c. Dawn Brownlee, Human Resource Manager – Job Title**

Moved by Mr. McConn, seconded by Ms. Birdsall, to approve revising Dawn Brownlee’s position title to Human Resource Manager, effective May 10, 2017.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**d. Debra Bentz, Central Office Manager/Board Secretary – Job Title**

Moved by Mr. McConn, seconded by Ms. Birdsall, to approve revising Debra Bentz’ position title to Central Office Manager/Board Secretary, effective May 10, 2017.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**e. Part-Time Vocational Agricultural Teacher Position**

Moved by Mr. Paris, seconded by Mr. McConn, to create a Part-Time Vocational Agricultural Teacher position, effective 2017-18 school year.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**B. NEW BUSINESS**

**6. PERSONNEL COMMITTEE**

**f. Part-Time Vocational Agricultural Teacher – Posting/Advertising**

Moved by Mr. Paris, seconded by Mr. McConn, to approve posting (advertising if necessary) a Part-Time Vocational Agricultural Teacher, effective 2017-18 school year.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**g. Kelley DeFilippis – Substitute Nurse**

Moved by Mr. Paris, seconded by Mr. McConn, to approve Kelley DeFilippis as a Substitute Nurse for the 2016-17 school year.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

**7. POLICIES**

1. **First Reading – Attachment Policies “A”**

A first reading was held of the following draft policy:

* Public Records (Right to Know Request)

**8. SAFETY COMMITTEE**

**a. A Safety Committee meeting is scheduled June 1, 2017 at 8:00 a.m.**

**9. TECHNOLOGY COMMITTEE – No Report**

**10. TRANSPORTATION COMMITTEE - No Report**

**C. ADJOURNMENT**

With no further business before the Board, moved by Mr. McConn, seconded by Mr. Muhr, to adjourn the meeting at 7:34 p.m. Motion carried.

ROLL CALL: Ms. Birdsall, Ms. Cunningham, Mr. Devenney, Dr. Lengauer, Mr. McConn, Mr. Muhr, Ms. Newman and Mr. Paris said “aye”. Motion carried 8-0.

Respectfully submitted,

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Debra L. Bentz

Board Secretary